#### FOR THE SITTER

#### **EMERGENCY CONTACTS** Name Number Relationship Name Number Relationship Name Number Relationship Name Number Relationship

#### NOTES

SPECIAL INSTRUCTIONS

### FOR CHILDCARE PROVIDER

#### **EMERGENCY CONTACTS** Name Number Relationship Name Number Relationship Name Number Relationship Name Number

#### NOTES

SPECIAL INSTRUCTIONS

Relationship



### BIRTHDAYS



Name

Birth Date

Notes



# BIRTHDAYS

Name Birth Date Notes	Name Birth Date Notes
Name Birth Date Notes	Name Birth Date Notes
Name Birth Date Notes	Name Birth Date Notes
Name Birth Date Notes	Name Birth Date Notes
Name Birth Date Notes	Name Birth Date Notes



















































## CONTACTS

Name Number Address	Name Number Address
Name Number Address	Name Number Address
Name Number Address	Name Number Address
Name Number Address	Name Number Address
Name Number Address	Name Number Address

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# CONTACTS

Name	Name
Number	Number
Address	A 11
Name	
Number	<u>Number</u>
Address	Address
Name	Name
Number	Number
Address	Address
Name	Name
Number	Number
Address	A 11
Name	
Number	Number
Address	Address

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# MONTHLY BUDGET

INCOME	BUDGET	ACTUAL	DIFFERENCE	Notes
TOTAL				
EXPENSE	BUDGET	ACTUAL	DIFFERENCE	Notes
TOTAL				
TOTAL INCOM	VIE T	OTAL EXPE	INSES	OTAL DIFFERENCE

## 

GIFTEE (GIFTS, EVENT EXPENSE, ETC.)	BUDGET	ACTUAL	DIFFERENCE
TOTAL			

Notes		
		***

### HOME MAINTENANCE HISTORY

TASK	DATE LAST COMPLETED			Notes

#### A Few Tasks To Remember

- · Clean Gutters
- Inspect Roof & Chimney
- Touch up paint {if needed}
- Test Smoke & Carbon Monoxide Detectors
- · Wash & Repair Decking
- · Change Filters
- Add Salt to Softeners
- Septic Maintenance
- Flysh Water Heater

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- · Clean Garbage Disposal
- Check Fire Extinguisher
- Check & Repair Damaged Window & Door Caulking

### HOUSE PAINT COLORS



Room	Color	Brand

## VEHICLE MAINTENANCE

SERVICE	DATE LAST COMPLETED	Notes
	C CLINA	

## MEDICAL HISTORY

Name:	Date of Birth:	Age:
Blood Type:		
In case of Emergency, Please Contact:		
	N	
ALLERGIES	NOTEWORTHY	
MEDICATIONS	✓ VITAL	V

### Spring Cleaning Checklist

#### Before You Start

- Clean Vacuum
- Clean Brooms & Dusters
- Sanitize Brushes & Sponges
- Gather Your Supplies Rags, Cleaners, Vinegar, Baking Soda, Essential Oils, Lemon Juice, Sponges, Brushes, etc.

carrioze or dorres a oporiges	
Bedrooms	BATHROOMS
Dust Lighting, Trim & Ceiling Corners Dust/Vacuum & Wipe Down Blinds/ Curtains Wipe Down Furniture Flip Mattresses Wash Bedding Organize Closets & Drawers {donate/discard unwanted items} Wipe Down Baseboards Wash Windows Vacuum / Sweep Floors	Dust Lighting, Trim & Ceiling Corners Organize Cabinets & Drawers {donate/discard unwanted items} Wipe Down Walls Clean Toilets Wash Bath Mats Wash Shower Curtain {or swap out with a fresh one} Wipe Down Baseboards Wash Windows Vacuum / Sweep Floors
KITCHEN	OTHER AREAS
Dust Lighting, Trim & Ceiling Corners Clean In, Under & Behind the	Dust Lighting, Trim & Ceiling Corners Wipe Down Furniture
Dust Lighting, Trim & Ceiling Corners	Dust Lighting, Trim & Ceiling Corners Wipe Down Furniture Wipe Down Washer, Dryer
Dust Lighting, Trim & Ceiling Corners Clean In, Under & Behind the Refrigerator & Freezer Clean Stove Hood Filter & Fan Blades Vacuum Appliance Vents	Dust Lighting, Trim & Ceiling Corners Wipe Down Furniture Wipe Down Washer, Dryer Clean Pet Areas & Supplies Vacuum & Shake Out Area Rugs
Dust Lighting, Trim & Ceiling Corners Clean In, Under & Behind the Refrigerator & Freezer Clean Stove Hood Filter & Fan Blades Vacuum Appliance Vents Clean Out Cabinetry	Dust Lighting, Trim & Ceiling Corners Wipe Down Furniture Wipe Down Washer, Dryer Clean Pet Areas & Supplies Vacuum & Shake Out Area Rugs Dust/Vacuum & Wipe Down Blinds
Dust Lighting, Trim & Ceiling Corners Clean In, Under & Behind the Refrigerator & Freezer Clean Stove Hood Filter & Fan Blades Vacuum Appliance Vents Clean Out Cabinetry Descale Coffee Maker / Kettle	Dust Lighting, Trim & Ceiling Corners Wipe Down Furniture Wipe Down Washer, Dryer Clean Pet Areas & Supplies Vacuum & Shake Out Area Rugs Dust/Vacuum & Wipe Down Blinds Vacuum & Wipe Down HVAC Vents
Dust Lighting, Trim & Ceiling Corners Clean In, Under & Behind the Refrigerator & Freezer Clean Stove Hood Filter & Fan Blades Vacuum Appliance Vents Clean Out Cabinetry Descale Coffee Maker / Kettle Clean Microwave	Dust Lighting, Trim & Ceiling Corners Wipe Down Furniture Wipe Down Washer, Dryer Clean Pet Areas & Supplies Vacuum & Shake Out Area Rugs Dust/Vacuum & Wipe Down Blinds Vacuum & Wipe Down HVAC Vents Wash Windows
Dust Lighting, Trim & Ceiling Corners Clean In, Under & Behind the Refrigerator & Freezer Clean Stove Hood Filter & Fan Blades Vacuum Appliance Vents Clean Out Cabinetry Descale Coffee Maker / Kettle	Dust Lighting, Trim & Ceiling Corners Wipe Down Furniture Wipe Down Washer, Dryer Clean Pet Areas & Supplies Vacuum & Shake Out Area Rugs Dust/Vacuum & Wipe Down Blinds Vacuum & Wipe Down HVAC Vents
Dust Lighting, Trim & Ceiling Corners Clean In, Under & Behind the Refrigerator & Freezer Clean Stove Hood Filter & Fan Blades Vacuum Appliance Vents Clean Out Cabinetry Descale Coffee Maker / Kettle Clean Microwave Clean Range & Oven Wipe Down Backsplash & Counters Wipe Down Baseboards	Dust Lighting, Trim & Ceiling Corners Wipe Down Furniture Wipe Down Washer, Dryer Clean Pet Areas & Supplies Vacuum & Shake Out Area Rugs Dust/Vacuum & Wipe Down Blinds Vacuum & Wipe Down HVAC Vents Wash Windows Vacuum / Sweep Floors Wipe Down Outdoor Furniture, Grill & Other Appliances
Dust Lighting, Trim & Ceiling Corners Clean In, Under & Behind the Refrigerator & Freezer Clean Stove Hood Filter & Fan Blades Vacuum Appliance Vents Clean Out Cabinetry Descale Coffee Maker / Kettle Clean Microwave Clean Range & Oven Wipe Down Backsplash & Counters	Dust Lighting, Trim & Ceiling Corners Wipe Down Furniture Wipe Down Washer, Dryer Clean Pet Areas & Supplies Vacuum & Shake Out Area Rugs Dust/Vacuum & Wipe Down Blinds Vacuum & Wipe Down HVAC Vents Wash Windows Vacuum / Sweep Floors Wipe Down Outdoor Furniture, Grill &

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# CLEANING CHECKLIST

Task	Task

# WEEKLY CLEANING CHECKLIST

Monday	TUESDAY
WEDNESDAY	THURSDAY
VVLDNLSD/\I	HIOKODAT
FRIDAY	WEEKEND

## WEEKLY CHORE CHECKLIST

Monday	TUESDAY
WEDNESDAY	THURSDAY
FRIDAY	WEEKEND